

**SPECIAL BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL
8635 CLINTON STREET, NEW HARTFORD, NY ON
WEDNESDAY, NOVEMBER 10, 2021 @ 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard Woodland
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Highway Superintendent Richard Sherman

ABSENT: Town Attorney Herbert Cully
Assistant Director of Personnel Barbara Schwenzfeier
Town Clerk Cheryl Jassak-Huther
Police Chief Michael Inserra

Thereafter a quorum was declared present for the transaction of business.

I. MATTERS SUBMITTED BY COUNCILMEN

A. Councilman Reynolds

1. Senior Center – Councilman Reynolds and Supervisor Miscione met with the Director and Site Manager of the Senior Center – Supervisor Miscione explained the job descriptions of both positions put forth by the County (in detail)
 - Specific tasks and jobs were discussed in an effort to improve/expand the Center
 - Hours of operation/staffing levels were reviewed and from that one position was deleted (paid position)
 - Empathized the need for more volunteers needed to round out the work
 - Hours of operation were established and differ from individual to individual – (8:30am – 2:30pm)
 - Detailed tasks were assigned based on the requirements from the County and will need to follow up to make sure are completed and improvements happen
 - Food arrives at 11:00am

Supervisor Miscione – believes the tasks for the Director are good – can get help from the Town or the Director at the library with computer stuff – Bernie (Mr.) will be there starting at 10am for check in and leave at 1pm, Marge will leave at 1:30pm, Bernie will also be in the kitchen, help

clean up, prepare the food, etc. If there is no work, Bernie and Marge will not be there – Seniors start coming in at 9:30am for coffee

Councilman Lenart questioned what the workers are doing during the timeframe (with the food) – if serving it, does it stay in the warmer, are they scooping it or just serving it – what are the workers exactly doing

Supervisor Miscione – they are volunteering right now, doing the work, the meeting is to ask for their paychecks back; Councilman Reynolds – there are actually three (3) – Marge, another Bernie (she fills in when Marge is not there and paid when Marge is not there) and Carrie; Authorizing two positions

Councilman Lenart – Would like to see the Nutrition Center operate all by itself with no Director – have Marge be the point person, the other person be totally divorced from the food and Marge is totally divorced from the Seniors.

Supervisor Miscione – We told Marge and Carrie – this is your job and this is your job and they are not to overlap at any point – doesn't want Marge writing ads for the paper, running the day-to-day stuff that is there

Councilman Lenart – when it started in the church – wasn't it started as a Nutrition Center for food? Councilman Reynolds – believes started it with food and activities – Councilman Lenart – if we just keep it as a Nutrition Center – then have an activity Center (person in charge of just that) – Activities you can do at different ages – believes the two should be split.

Councilman Reynolds – it was discussed that part of your jobs is to expand the Center ie: trips, bands, concerts, evening out, etc.

Councilman Lenart – the food is going to bring more people – the people we want to bring isn't the food, its an entirely different group of different people – separate Center (Nutrition and Activity) – may get more people interested that want to come for the food and some for the activities and there is nothing here to get them motivated

Supervisor Miscione – spoke to people from other surrounding housing places– they don't want bands during the day, they want bands from 4pm – 7pm, to get out of the house a little later in the day – something like a dinner and a band; the Senior Center never changed, the hours, it was open.

Councilman Reynolds – it was discussed about picking other Senior up at places like the Meadows - Supervisor Miscione volunteered the Town to go pick up Seniors to bring them to the Town or take them to a function. That is one of the aspects Carrie was charged with, to reach out to other Senior Living Facilities/Groups and found out what they would like and provide some guidance and even transportation if they need.

Supervisor Miscione – has Carrie reaching out to other to see what others want to do and see (reach out to others). The Town had a bus and took them to various functions many years ago. People want bands later in the evening. Set it up with places like the Meadows, etc. with

multiple people and there is a location pick up spot, not various houses. The funding would come as donations, 501c3, we might be able to fund the Senior Center with not tax paying dollars – everyone would donate if they got a deduction and was able to write it off – Carrie can start going out there as a 501c3 (get donations, do the bus route) – have the activities and they would be paid for by donations from the community. Supervisor Miscione will talk to Town Attorney Herbert Cully about setting up a 501c3 for the Senior Center to start getting donations.

Councilman Lenart – Again, two separate – asked Paul if want to keep up under one – are we advertising as a Nutrition Center and Activity Center – Marge has her thing and Carrie has her thing – something positive – need a plan and stay on top of it – we are taking care of everything else in the Town – need to take care of the Seniors as well

Supervisor Miscione – the 501c3 – the food has nothing to do with the 501c3 – the Town supply the food – have Town Attorney Herbert Cully - come up with 501c3 for the Senior Center for activities, programs and thing that people can donate to – out of our budget, the Town would run the Nutrition Center and that would be a set number for the year.

Councilman Messa – have a Nutrition Center and Activity Center – took offense to the comments Marge made – separate it and it takes care of things; advocate for separation – Marge run Nutrition Center and Carrie run the Activity Center

Supervisor Miscione – nothing changed with the Senior Center – for our employees and the people who work here, need to be rules of etiquette in the way treated – hold them to them; things that were said were not true

Councilman Woodland introduced the following Resolution for adoption and seconded by Councilman Reynolds.

(RESOLUTION NO. 412 OF 2021)

RESOLVED, the Town of New Hartford Town Board does hereby approve to have Town Attorney Herbert Cully create the 501c3 for the Senior Activities Fund.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was unanimously carried and duly *ADOPTED*.

Supervisor Miscione – the Nutrition Center will only be open from 11am – 1pm for food, with a ½ hour cleanup before and ½ cleanup after; Senior Center will be open from 8:30am – 2:30pm daily with activities that could go in to the night time if we make them – If the Nutrition Center employees come in during the activity hours (besides from the food hours)

then it is volunteer hours, not paid (10:30am – 1:30pm will be paid hours for Nutrition Center employees – two people, Monday – Friday as food is present; Start date for payroll 11/11/2021 – salaries are the same as before.

Councilman Reynolds introduced the following Resolution for adoption and seconded by Councilman Woodland.

(RESOLUTION NO. 413 OF 2021)

RESOLVED, the Town of New Hartford Town Board does hereby approve to have two (2) paid employees from 10:30am – 1:30pm, Monday – Friday, for the Nutrition Center only.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was unanimously carried and duly *ADOPTED*.

II. MATTERS SUBMITTED BY HIGHWAY SUPERINTENDENT RICHARD SHERMAN

Asked Supervisor Miscione if during their meeting if security was discussed- was asked by the Seniors why it was still lockdown; Councilman Reynolds – the site Manager and Director understand that is not changing; Highway Superintendent Richard Sherman – we start night shift on 11/28/2021 – the nightshift will start the construction of the Town Clerk’s doors (to the privacy room).

III. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. Leasing the Ground next to Town Hall – buying it over a 10-year period – for entryway (separate) to the Senior Center – put a door and walkway – with option to buy – Paul will call for cost and talk about it at a later time with different options
- B. Town Hall – working with IT company – have everything set up for IT – computers, screens, monitors, speakers, etc. – good for planning and zoning as well – have a few companies looking in to that – once we have an idea, we can go out to bid; our IT company not charging us, they are our IT company, just looking in to it for us
- C. Next meeting – will not have the bills ready for next meeting so motion to cancel the November 22, 2021 (also put cancellation in the Observer Dispatch; next meeting scheduled for December 8, 2021.;

Councilman Woodland introduced the following Resolution for adoption and seconded by Councilman Lenart.

(RESOLUTION NO. 414 OF 2021)

RESOLVED, the Town of New Hartford Town Board does hereby approve to cancel the November 22, 2021 scheduled Board Meeting.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was unanimously carried and duly *ADOPTED*.

D. Sewer – have engineers look at it now; Highway Superintendent Richard Sherman – takes so long to get moving - once paperwork is done and we get moving, specs, get permission to go out bid – if we go out to January, probably get in April – and then not done until Fall – if get permission now, the budget is passed, there is money in for the next seven (7) pump stations; the big ones will be in Applewood – one up front, one in the back – only difference with the big pump station out front is they are right out front of the homes, if put a generator on it, want to put the generator in the back, behind the homes and run the electrical up to the pump station – wants permission to get Jason and John Dunkle on board and have them start; next year we will be in great shape with pump stations; Sewer truck – at some point would like to talk about new sewer truck because takes a year to a year and half to get new one and we sell older one -next year.

Councilman Lenart introduced the following Resolution for adoption and seconded by Councilman Woodland.

(RESOLUTION NO. 415 OF 2021)

RESOLVED, the Town of New Hartford Town Board does hereby approve go ahead and allow Jason and John Dunkle to move forward.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was unanimously carried and duly *ADOPTED*.

ADJOURNMENT:

There being no further business to come before the Town Board, upon motion of Councilman Reynolds and second by Councilman Messa the meeting was adjourned at 7:46 p.m.

(RESOLUTION NO. 416 OF 2021)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the approval to adjourn.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was declared unanimously carried and duly *ADOPTED*

Respectfully submitted,

Cheryl A. Jassak-Huther
Town Clerk
11/13/2021